

Import LC Amendment - Beneficiary Consent User Guide
Oracle Banking Trade Finance Process Management
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Oracle Banking Trade Finance Process Management - Import LC Amendment - Beneficiary Consent user Guide
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Contents

Oracle Banking Trade Finance Process Management	1
Overview	1
Benefits	1
Key Features	1
Import LC Amendment - Beneficiary Consent	2
Common Initiation Stage	2
Registration	3
Application Details	5
Beneficiary Response Capture	6
Miscellaneous	7
Document Linkage	9
Data Enrichment	13
Main Details	15
Advices	18
Additional Details	19
Settlement Details	24
Summary	25
Exceptions	26
Exception - Amount Block	26
Exception - Know Your Customer (KYC)	29
Exception - Limit Check/Credit	31
Approval	33
Summary	33
Reference and Feedback	37
References	37
Documentation Accessibility	37
Feedback and Support	37

Oracle Banking Trade Finance Process Management

Welcome to the Oracle Banking Trade Finance Process Management (OBTfPM) User Guide. This guide provides an overview on the OBTfPM application and takes you through the various steps involved in creating and processing Trade Finance transactions.

This document will take you through following activities in OBTfPM:

- To create and handle trade finance transaction.
- Help users to conveniently create and process trade finance transaction

Overview

OBTfPM is a trade finance middle office platform, which enables bank to streamline the trade finance operations. OBTfPM enables the customers to send request for new trade finance transaction either by visiting the branch (offline channels) or through SWIFT/Trade Portal/other external systems (online channels).

Benefits

OBTfPM helps banks to manage trade finance operations across the globe in different currencies. OBTfPM allows you to:

- Handle all trade finance transactions in a single platform.
- Provides support for limit verification and limit earmarking.
- Provide amount block support for customer account.
- Provides acknowledgement to customers.
- Enables the user to upload related documents during transaction.
- Enables to Integrate with back end applications for tracking limits, creating limit earmarks, amount blocks, checking KYC, AML and Sanction checks status.
- Create, track and close exceptions for the above checks.
- Enables to use customer specific templates for fast and easy processing of trade transactions that reoccur periodically.

Key Features

- Stand-alone system that can be paired with any back end application.
- Minimum changes required to integrate with bank's existing core systems.
- Faster time to market.
- Capable to interface with corporate ERP and SWIFT to Corporate.
- Highly configurable based on bank specific needs.
- Flexibility in modifying processes.

Import LC Amendment - Beneficiary Consent

Import LC Amendment - Beneficiary Consent process enables the user to register the beneficiary consent response received for an amendment made to a LC.

This section contains the following topics:

Common Initiation Stage	Document Linkage
Registration	Approval

Common Initiation Stage

The user can initiate the new import LC amendment beneficiary consent request from the common Initiate Task screen.

1. Using the entitled login credentials, login to the OBTFPM application.
2. Click **Trade Finance > Initiate Task**.

Provide the details based on the description in the following table:

Field	Description
Process Name	Select the process name to initiate the task.
LC Reference Number	Select the LC Reference Number.
Branch	Select the branch.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description
Proceed	Task will get initiated to next logical stage.

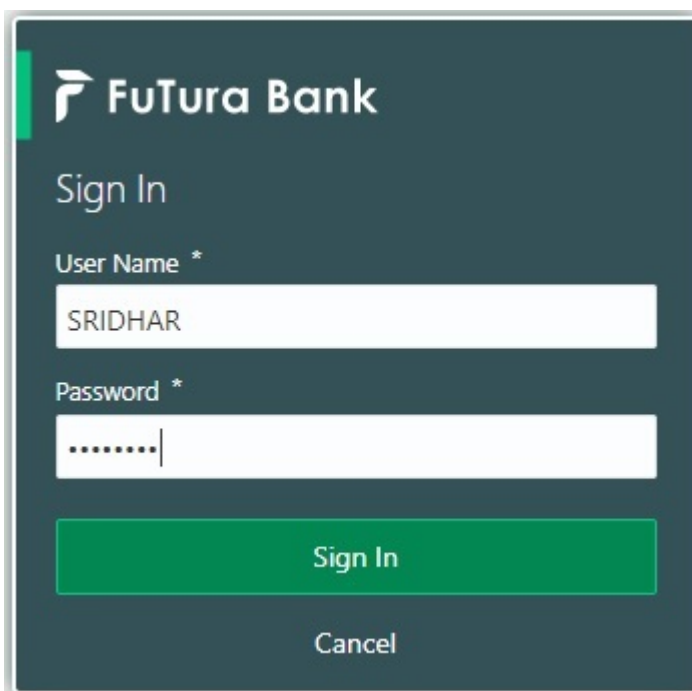
Field	Description
Clear	The user can clear the contents update and can input values again.

Registration

If beneficiary response is given through branch either by fax, mail, or paper, the Import LC amendment - Beneficiary Consent process starts from the Scrutiny Stage.

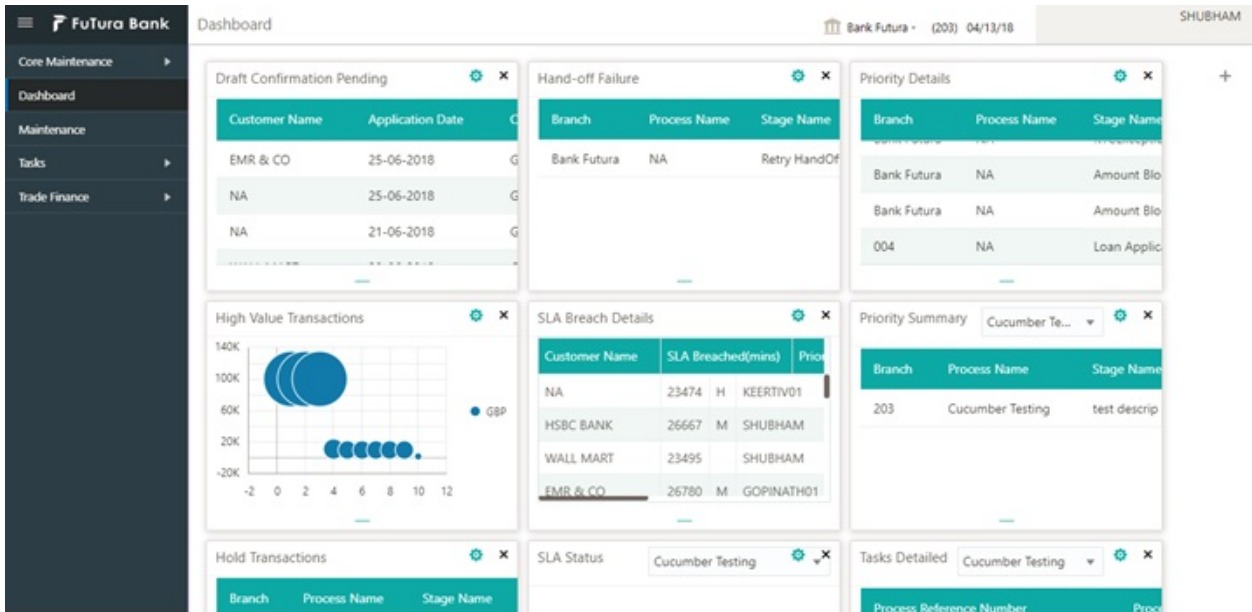
During Registration stage, user can capture the basic details of the response, check the signature of the signatory from the advising bank and upload the related documents. It also enables the user to capture beneficiary response.

3. Using the entitled login credentials for Registration stage, login to the OBTFPM application.

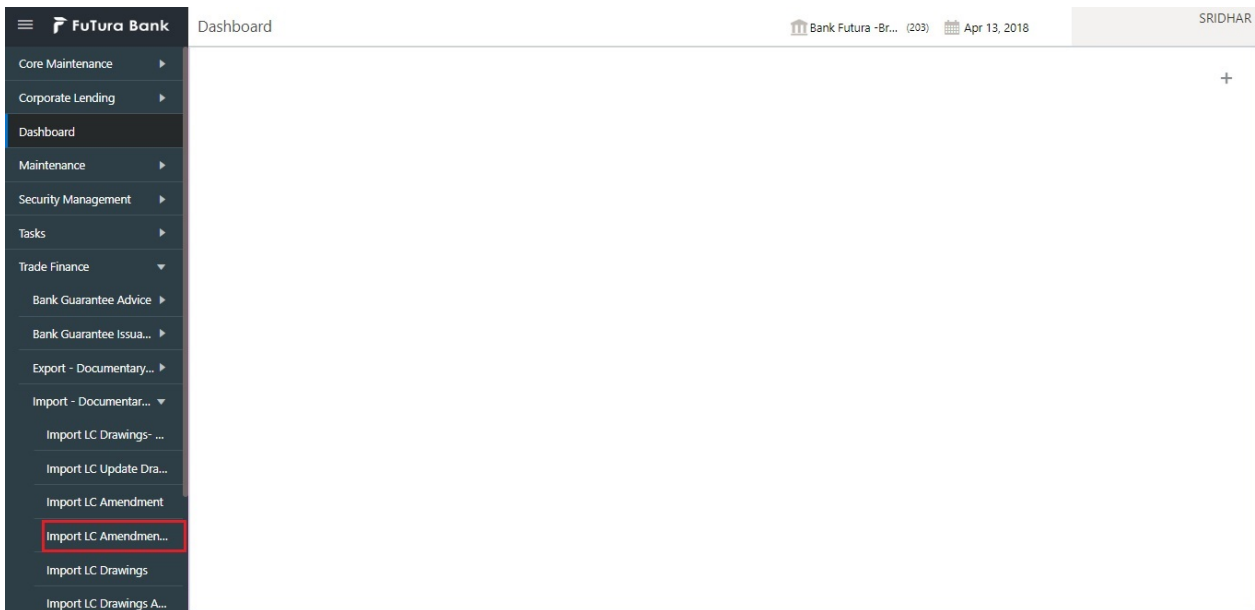


The image shows a login interface for FuTura Bank. At the top left is the FuTura Bank logo. Below it is the text "Sign In". There are two input fields: "User Name *" with the text "SRIDHAR" and "Password *" with masked characters ".....". Below the password field is a green "Sign In" button. At the bottom is a "Cancel" link.

4. On login, user must be able to view the dashboard screen with widgets as mapped to the user.



5. Click **Trade Finance> Import - Documentary Credit> Import LC Amendment (Beneficiary Consent)**.



The Registration stage has two sections Application Details and Beneficiary Response Capture. Let's look at the details of Registration screens below:

Application Details

Import LC Amendment Beneficiary Consent

Signatures Documents Remarks Customer Instruction

Application Details

20 - Documentary Credit Number
PK2ILUN21125AFTH

Received From - Customer ID
001044

Received From - Customer Name
GOODCARE PLC

Branch
PK2-Oracle Banking Trade Finan...

Process Reference Number
PK2ILCA000007069

Priority
Medium

Submission Mode
Desk

Response Received Date
May 5, 2021

View LC


Beneficiary Response Capture

Amendment Number	Amendment Date	Bene Conf Req'd	Beneficiary Response	Remarks	Action
1	May 5, 2021	<input checked="" type="checkbox"/>	Unconfirmed		
2	May 5, 2021	<input checked="" type="checkbox"/>	Confirmed		

Hold Cancel Save & Close Submit

Provide the Application Details based on the description in the following table:





Field	Description	Sample Values
Documentary Credit Number	Provide the documentary credit number. Alternatively, user can search the documentary credit number using LOV. In the advanced LOV search, user can input Applicant, Currency, Amount and User Reference to fetch the LC Amendment details. Based on the search result, select the applicable LC to add the Beneficiary response.	
Received From - Customer ID	Read only field. Customer ID will be auto-populated based on the selected LC from the LOV.	001344
Received From - Customer Name	Read only field. Customer Name will be auto-populated based on the selected LC from the LOV.	EMR & CO
Branch	Read only field. Branch details will be auto-populated based on the selected LC from the LOV.	203-Bank Futura -Branch FZ1
Process Reference Number	Unique sequence number for the transaction. This is auto generated by the system based on process name and branch code.	
Priority	Set the priority of the Import LC Amendment - Beneficiary Consent request as Low/Medium/High. If priority is not maintained for a customer, 'Medium' priority will be defaulted.	High

Field	Description	Sample Values
Submission Mode	<p>Select the submission mode of Import LC Amendment - Beneficiary Consent request. By default the submission mode will have the value as 'Desk'.</p> <p>Desk- Request received through Desk</p> <p>Fax- Request received through Fax</p> <p>Email- Request received through Email</p> <p>Courier- Request received through Courier</p>	Desk
Response Received Date	<p>By default, the application will display branch's current date and enables the user to change the date to any back date.</p> <p> Note Future date selection is not allowed.</p>	04/13/2018

Beneficiary Response Capture

Registration user can capture the beneficiary responses of each amendments made to the LC in this section.


Beneficiary Response Capture

Amendment Number	Amendment Date	Bene Conf Req'd	Beneficiary Response	Remarks	Action
1	May 5, 2021	 <input checked="" type="checkbox"/>	Unconfirmed		
2	May 5, 2021	 <input checked="" type="checkbox"/>	Confirmed		

Hold Cancel Save & Close Submit

Capture the beneficiary response based on the description in the following table:

Field	Description	Sample Values
Amendment Number	<p>Read only field.</p> <p>Amendment number will be auto-populated based on selected LC using documentary credit number.</p>	
Amendment Date	<p>Read only field.</p> <p>This field displays the date on which the amendment was made to LC.</p>	
Beneficiary Conf Required	<p>Read only field.</p> <p>Beneficiary Consent Required (Y/N) will be auto-populated based on selected LC using documentary credit number.</p>	

Field	Description	Sample Values
Beneficiary Response	<p>Select the beneficiary response from the LOV.</p> <ul style="list-style-type: none"> Confirmed Rejected <p> Note Beneficiary Response field will be read only if Beneficiary Consent Required is 'No'.</p>	
Remarks	Capture the remarks of the beneficiary response.	

Miscellaneous

Import LC Amendment Beneficiary Consent

Signatures Documents Remarks Customer Instruction

Application Details

20 - Documentary Credit Number
PK2ILUN21125AFTH

Received From - Customer ID
001044

Received From - Customer Name
GOODCARE PLC

Branch
PK2-Oracle Banking Trade Finan...

Process Reference Number
PK2ILCA000007069





Priority
Medium

Submission Mode
Desk

Response Received Date
May 5, 2021

View LC

Beneficiary Response Capture

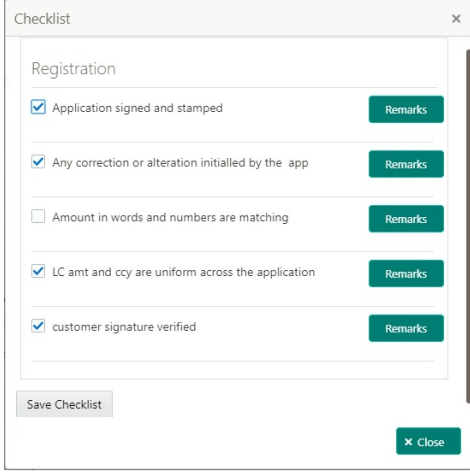
Amendment Number	Amendment Date	Bene Conf Req	Beneficiary Response	Remarks	Action
1	May 5, 2021	 <input checked="" type="checkbox"/>	Unconfirmed		
2	May 5, 2021	 <input checked="" type="checkbox"/>	Confirmed		

Hold Cancel Save & Close Submit

Provide the Miscellaneous Details based on the description in the following table:

Field	Description	Sample Values
Signature	<p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>	
Documents	Upload the required documents.	
Remarks	Provide any additional information regarding the Beneficiary Consent. This information can be viewed by other users processing the request.	

Field	Description	Sample Values
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	
View LC	Enables user to view the details of the LC.	
Action Buttons		
Submit	<p>On submit, system will trigger acknowledgment to the customer and give confirmation message for successful submission. Task will get moved to next logical stage of Import LC Amendment - Beneficiary Consent.</p> <p>If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.</p>	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>	
Cancel	Cancels the Import LC Amendment - Beneficiary Consent Registration stage inputs.	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	

Field	Description	Sample Values
Checklist	<p>Make sure that the details in the checklist are completed and acknowledge. If mandatory checklist items are not marked, system will display an error on submit.</p> 	

Document Linkage

The user can link an existing uploaded document in any of the process stages.

In OBTFPM, system should display Document Ids available in the DMS system. In DMS system, the documents can be Uploaded and stored for future access. Every document stored in DMS will have a unique document id along with other Metadata. The uploaded Document image in the DMS should be available/queried in the Process flow stage screens to link with the task by using the Document ID.

System displays the Documents ids which is not linked with any of the task. Mid office should allow either upload the document or link the document during task processing. The Mid office should allow to Link the same Document in multiple tasks.

1. Navigate to the Registration screen.

2. On the header of **Registration** screen, click **Documents** button. The Document pop-up screen appears.

Documents

Document Status: All

Letter of Credit

Pro-forma Invoice

↑

Letter of Credit

Application Form

↑

+

Close

3. Click the Add Additional Documents button/ link. The **Document** screen appears.

Document

Document Type *
Letter of Credit

Document Title *

Remarks

Drop files here or click to select

Selected files: []

Document Code *
Insurance Policy

Document Description

Document Expiry Date

Link Document

Upload Link Cancel

Field	Description	Sample Values
Document Type	Select the Document type from list. Indicates the document type from metadata.	
Document Code	Select the Document Code from list. Indicates the document Code from metadata.	
Document Title	Specify the document title.	

Field	Description	Sample Values
Document Description	Specify the document description.	
Remarks	Specify the remarks.	
Document Expiry Date	Select the document expiry date.	
Link Document	The link to link the existing uploaded documents from DMS to the workflow task.	

4. Select the document to be uploaded or linked and click the **Link Document** link. The link Document pop up appears.

The value selected in Document Type and Document code of Document screen are defaulted in the Link Document Search screen.

5. Click **Fetch** to retrieve the details from DMS. System Displays all the documents available for the given Document Type and Document Code for the Customer.

Field	Description	Sample Values
Customer ID	This field displays the transaction Customer ID.	
Document ID	Specify the document Id.	
Document Type	Select the document type from list.	
Document Code	Select the document code from list.	
Search Result		
Document ID	This field displays the document Code from meta data.	
Customer ID	This field displays the transaction Customer ID.	
Document Type	This field displays the document type from meta data.	
Document Code	This field displays the document code from meta data.	

Field	Description	Sample Values
Link Document	The link to link the existing uploaded documents from DMS to the workflow task.	

6. Click **Link** to link the particular document required for the current transaction.

Documents

Document Status: All

Letter of Credit
Pro-forma Invoice

Letter of Credit
Application Form

wqwq.png

Created - 2022-06-28
By - PERI01

Close

Post linking the document, the user can View, Edit and Download the document.

7. Click Edit icon to edit the documents. The Edit Documents

Edit Document

Document Id: 2400

Application Reference Number: PK2ILCI000019041

Document Type Id: TFPM_DOCTYPE001

Document Title: wqwq

Entity Reference Number: PK2ILCI000019041

Document Description:

Document Expiry Date: Jun 29, 2022

Remarks:

Drop files here or click to select

Current selected files: []

Update Cancel

Data Enrichment

Non-Online Channel - Import LC Amendment - Beneficiary Consent request that were received at the desk will move to Data Enrichment stage post successful Registration. The requests will have the details entered during the Registration stage.

Online Channel - Requests that are received via online channel like SWIFT are available directly for further processing from Beneficiary Consent Response Capture stage.

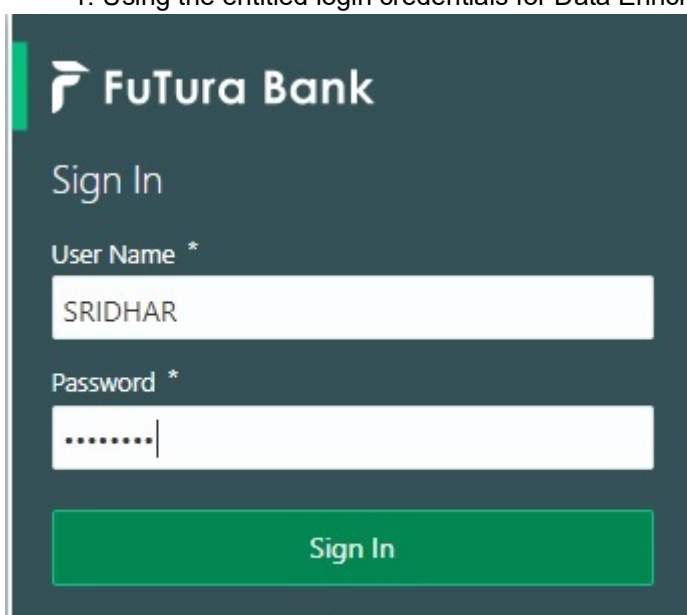


Note

For expired line of limits, the task moves to “Limit Exception” stage under Free Tasks, on ‘Submit’ of DE Stage with the reason for exception as “Limit Expired”.

Do the following steps to acquire a task currently at Beneficiary Consent Response Capture stage:

1. Using the entitled login credentials for Data Enrichment stage, login to the OBTFPM application.



FuTura Bank

Sign In

User Name *

SRIDHAR

Password *

.....

Sign In

2. On login, user must be able to view the dashboard screen with widgets as mapped to the user.

The dashboard displays several widgets for user SHUBHAM. The 'Draft Confirmation Pending' widget shows a table with columns: Customer Name, Application Date, and Status. The 'Hand-off Failure' widget shows a table with columns: Branch, Process Name, and Stage Name. The 'Priority Details' widget shows a table with columns: Branch, Process Name, and Stage Name. The 'High Value Transactions' widget shows a bubble chart with a Y-axis from -20K to 140K and an X-axis from -2 to 12. The 'SLA Breach Details' widget shows a table with columns: Customer Name, SLA Breached(mins), and Priority. The 'Priority Summary' widget shows a table with columns: Branch, Process Name, and Stage Name. The 'Hold Transactions' widget shows a table with columns: Branch, Process Name, and Stage Name. The 'SLA Status' widget shows a dropdown menu with 'Cucumber Testing' selected. The 'Tasks Detailed' widget shows a table with columns: Branch, Process Name, and Stage Name.

3. Click **Tasks > Free Tasks**.

The 'Free Tasks' page shows a table with the following data:

Action	Priority	Application Number	Branch	Customer Number	Amount	Process Name	Stage	Back Office Ref No.
Acquire & Edit	M	GS1ILCA000006455	GS1	000262	£1,000.00	Import LC Amendment-Ben...	Data Enrichment	NA
Acquire & Edit	M	GS1ILCA000006450	GS1	000262	£1,000.00	Import LC Amendment-Ben...	Registration	NA
Acquire & Edit	M	GS1ELCA000006454	GS1	000263	£99,999.19	Export LC Advising	Scrutiny	GS1ELAC19032BNTD
Acquire & Edit	H	GS1ELCA000006453	GS1	000263	£99,999.19	Export LC Advising	Scrutiny	GS1ELAC19032BNTC
Acquire & Edit	M	GS1ELCA000006452	GS1	000263	£99,999.19	Export LC Advising	Scrutiny	GS1ELAC19032BNTB
Acquire & Edit	H	GS1ELCA000006451	GS1	000263	£99,999.19	Export LC Advising	Scrutiny	GS1ELAC19032BNTA

Page 1 of 1 (1-10 of 10 items) | Previous | Next

4. Select the appropriate task and click **Acquire & Edit** to edit the task or click **Acquire** to edit the task from **My Tasks**.

The 'Free Tasks' page shows the same table as before, but the 'Acquire & Edit' button for the first task is highlighted with a red box. The table data is identical to the previous screenshot.

5. The acquired task will be available in **My Tasks** tab. Click **Edit** to capture responses of the registered task.

The Data Enrichment stage has three sections as follows:

- Main Details
- Additional Details
- Settlement Details
- Summary

Let's look at the details for Data Enrichment stage. User can enter/update the following fields. Some of the fields that are already having value from Registration/online channels may not be editable.

Main Details

Main details section has three sub section as follows:

- Application Details
- Beneficiary Response Capture

Application Details

All fields displayed under Application details section, would be read only except for the **Priority**. Refer to [Application Details](#) for more information of the fields.


Beneficiary Response Capture

The fields listed under this section are same as the fields listed under the [Beneficiary Response Capture](#) section in [Registration](#). Refer to [Beneficiary Response Capture](#) for more information of the fields. During Registration, if user has not captured input, then user can capture the details in this section.

Amendment Number	Amendment Date	Bene Conf Reqd	Beneficiary Response	Remarks	Action
1	May 5, 2021	<input checked="" type="checkbox"/>	Rejected		<input type="checkbox"/>
2	May 5, 2021	<input checked="" type="checkbox"/>	Rejected		<input type="checkbox"/>

Audit Reject Refer Hold Cancel Save & Close Back Next

Following are the fields which can be amended apart from the fields carried over from [Beneficiary Response Capture](#) of [Registration](#). Provide the details for the amendable fields based on the description in the following table:

Field	Description	Sample Values
Beneficiary Response	<p>Select the beneficiary response from the LOV.</p> <ul style="list-style-type: none"> Confirmed Rejected <p> Note Beneficiary Response field will be read only if Beneficiary Consent Required is 'No'.</p>	
Remarks	Capture the remarks of the beneficiary response.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	<p>Click the Documents icon to View/Upload the required documents.</p> <p>Application will display the mandatory and optional documents.</p> <p>The user can view and input/view application details simultaneously.</p> <p>When a user clicks on the uploaded document, Document window get opened and on clicking the view icon of the uploaded document, Application screen should get split into two. The one side of the document allows to view and on the other side allows to input/view the details in the application.</p>	

Field	Description	Sample Values
Remarks	<p>Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request.</p> <p>Content from Remarks field should be handed off to Remarks field in Backend application.</p>	
Overrides	Click to view the overrides accepted by the user.	
Customer Instructions	<p>Click to view/ input the following</p> <ul style="list-style-type: none"> • Standard Instructions – In this section, the system will populate the details of Standard Instructions maintained for the customer. User will not be able to edit this. • Transaction Level Instructions – In this section, OBTFPM user can input any Customer Instructions received as part of transaction processing. This section will be enabled only for customer initiated transactions. 	
Common Group Message	Click Common Group Message button, to send MT799 and MT999 messages from within the task.	
View LC	Enables user to view the details of the LC.	
Signature	<p>Click the Signature button to verify the signature of the customer/ bank if required.</p> <p>The user can view the Customer Number and Name of the signatory, Signature image and the applicable operation instructions if any available in the back-office system.</p> <p>If more than one signature is required, system should display all the signatures.</p>	
Save & Close	<p>Save the information provided and holds the task in you queue for working later.</p> <p>This option will not submit the request.</p>	
Cancel	Cancel the Beneficiary Consent Response Capture stage inputs.	
Hold	<p>The details provided will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Next	<p>On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.</p>	

Advices

Advices menu displays the advices available under a product code from the back office as tiles. User can edit the fields in the tile, if required.

The screenshot shows the Oracle Advices menu for 'Import LC Amendment Beneficiary Consent - BeneficiaryResponse :: Application No: 300ILCA000036640'. The interface includes a sidebar with 'Main Details', 'Advices', 'Additional Details', and 'Summary'. The main area displays a grid of seven advice tiles, each with a title, icon, and details:

- Advice : LC_AMND_INSTR**: Advice Name : LC_AMND_INSTR, Advice Party : ABK, Party Name : NY_BANK, Suppress : YES, Advice
- Advice : AMD_IMP_CR**: Advice Name : AMD_IMP_CR, Advice Party : APP, Party Name : MARKS AND SPENCER, Suppress : NO, Advice
- Advice : LC_AM_INST_COPY**: Advice Name : LC_AM_INST_COPY, Advice Party : APP, Party Name : MARKS AND SPENCER, Suppress : NO, Advice
- Advice : LC_CASH_COL_ADV**: Advice Name : LC_CASH_COL_ADV, Advice Party : APP, Party Name : MARKS AND SPENCER, Suppress : NO, Advice
- Advice : LC_AMD_AUTH_REB**: Advice Name : LC_AMD_AUTH_REB, Advice Party : , Party Name : , Suppress : YES, Advice
- Advice : PAYMENT_MESSAGE**: Advice Name : PAYMENT_MESSAGE, Advice Party : , Party Name : , Suppress : NO, Advice
- Advice : PAYMENT_MESSAGE**: Advice Name : PAYMENT_MESSAGE, Advice Party : , Party Name : , Suppress : NO, Advice

At the bottom, there is an 'Audit' button and a row of action buttons: Reject, Refer, Hold, Cancel, Save & Close, Back, Next. A watermark 'Activate Windows' is visible in the background.

The user can also suppress the Advice, if required.

Additional Details

Import LC Amendment Beneficiary Consent
DataEnrichment : Application No:- PK2ILCA000012786

Documents Remarks Overrides Customer Instruction View LC Signatures

Screen (3 / 5)

Main Details
Advices
Additional Details
Settlement Details
Summary

Commission,Charges and...

Preview Messages

Charge : **GBP 100.00**
Commission : **GBP 137.50**
Tax : **GBP 895.00**
Block Status :

Language :
Preview Advice : -

Audit
Reject Refer Hold Cancel Save & Close Back Next

Commission, Charges and Taxes

On click of 'Next' in the previous screen, system will auto populate the charges, commission and tax components mapped to the product from the back office system.

Override message for charges should be displayed for - LC should be cancelled only after recovery of all outstanding charges.

Commission,Charges and Taxes

Recalculate Redefault

Commission Details
Event
Event Description

Component	Rate	Modified Rate	Currency	Amount	Modified	Defer	Waive	Charge Party	Settlement Account
No data to display.									

Page 1 (0 of 0 items) < 1 >

Charge Details

Component	Tag currency	Tag Amount	Currency	Amount	Modified	Billing	Defer	Waive	Charge Party	Settlement Account
LCCANCHG	GBP	100000	GBP	£50.00		<input type="radio"/>	<input type="radio"/>	<input type="radio"/>		PK20010440017

Page 1 of 1 (1 of 1 items) < 1 >

Tax Details

Component	Type	Value Date	Currency	Amount	Billing	Defer	Settlement Account
LCTAX	WITHHOLDING				<input type="radio"/>	<input type="radio"/>	PK20010440017

Save & Close Cancel

Commission Details

Provide the Commission Details based on the description provided in the following table:

Field	Description	Sample Values
Event	Read only field. This field displays the event name.	
Event Description	Read only field. This field displays the description of the event.	

Field	Description	Sample Values
Component	Select the commission component	
Modified Rate	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Rate	Defaults from product. User can change the rate, if required.	
Currency	Defaults the currency in which the commission needs to be collected	
Amount	An amount that is maintained under the product code defaults in this field. User can modify the value, if required.	
Modified Amount	From the default value, if the rate or amount is changed, the modified value gets updated in the modified amount field.	
Defer	Select the check box, if charges/commissions has to be deferred and collected at any future step.	
Waive	<p>Select the check box to waive charges/ commission.</p> <p>Based on the customer maintenance, the charges/commission can be marked for Billing or Defer.</p> <p>If the defaulted Commission is changed to defer or billing or waive, system must capture the user details and the modification details in the 'Remarks' place holder.</p>	
Charge Party	Charge party will be 'Applicant' by Default. You can change the value to Beneficiary	
Settlement Account	Details of the Settlement Account.	

Charge Details

Field	Description	Sample Values
Component	Charge Component type.	
Tag Currency	Defaults the tag currency in which the charges have to be collected.	
Tag Amount	Defaults the tag amount that is maintained under the product code gets defaulted in this field. User can edit the value, if required.	
Currency	Defaults the currency in which the charges have to be collected.	
Amount	An amount that is maintained under the product code gets defaulted in this field.	
Modified Amount	From the default value, if the rate is changed or the amount is changed, the value gets updated in the modified amount field.	
Billing	<p>If charges are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is 'Billing' enabled, 'Billing' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can not select/de-select the check box if it is de-selected by default.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Defer	<p>If charges have to be deferred and collected at any future step, this check box has to be selected.</p> <p>On simulation of charges/commission from Back Office, if any of the Charges/Commission component for the customer is AR-AP tracking enabled, 'Defer' toggle for that component should be automatically checked in OBTFPM.</p> <p>The user can select/de-select the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.</p>	
Waive	<p>If charges have to be waived, this check box has to be selected.</p> <p>Based on the customer maintenance, the charges should be marked for Billing or for Defer.</p> <p>This field is disabled, if 'Defer' toggle is enabled.</p>	
Charge Party	Charge party will be applicant by default.	
Settlement Account	Details of the settlement account.	

Tax Details

The tax component is calculated based on the commission and defaults if maintained at product level. User cannot update tax details and any change in tax amount on account of modification of charges/ commission will be available on click of Re-Calculate button or on hand off to back-end system.

Tax details are defaulted from the back-end system.

Field	Description	Sample Values
Component	Tax Component type	
Type	Type of tax Component.	
Value Date	This field displays the value date of tax component.	
Currency	The tax currency is the same as the commission.	
Amount	The tax amount defaults based on the percentage of commission maintained.	
Billing	If taxes are handled by separate billing engine, then by selecting billing the details to be available for billing engine for further processing. This field is disabled, if 'Defer' toggle is enabled.	
Defer	If taxes have to be deferred and collected at any future step, this option has to be enabled. The user can enable/disable the option the check box. On de-selection the user has to click on 'Recalculate' charges button for re-simulation.	
Settlement Account	Details of the settlement account.	

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	
View LC	Enables user to view the details of the LC.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	

Field	Description	Sample Values
Cancel	Cancel the Beneficiary Consent Response Capture stage inputs.	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Next	On click of Next, system should validate if all the mandatory fields have been captured. Necessary error and override messages to be displayed. On successful validation, system moves the task to the next data segment.	
Back	On Click of Back, the application loads previous stage inputs.	

Preview

User can preview the draft message.

Settlement Details

Import LC Amendment Beneficiary Consent

DataEnrichment :: Application No:- PK2LCA000012786

DocumentsRemarksOverridesCustomer InstructionView LCSignatures

Main Details

Advices

Additional Details

Settlement Details

Summary

Settlement Details

Current Event

Settlement Details

Component	Currency	Debit/Credit	Account	Account Description	Account Currency	Netting Indicator	Current Event
AILSR_COM1_LIQD	GBP	Debit	PK1000328012	HSBC BANK	GBP		N
AILSR_COMM_LIQD	GBP	Debit	PK1000328012	HSBC BANK	GBP		N
COLLAMT_OSEQ	USD	Debit	PK1000328012	HSBC BANK	GBP		N
COLL_AMNDAMTEQ	USD	Debit	PK1000328012	HSBC BANK	GBP		Y
COLL_AMTEQ	USD	Debit	PK1000328012	HSBC BANK	GBP		N
COLL_AMT_DECR	USD	Credit	313100004	LC Confirming Charges	GBP		Y
COLL_AMT_INCR	USD	Debit	PK1000328012	HSBC BANK	GBP		Y
COLL_AVALAMTEQ	USD	Credit	313100004	LC Confirming Charges	GBP		N
LCCOURAMND_LIQD	GBP	Debit	PK1000328012	HSBC BANK	GBP		Y
LCCOURISS_LIQD	GBP	Debit	PK1000328012	HSBC BANK	GBP		N

COLL_AMNDAMTEQ - Party Details

Transfer Type

Bank Transfer

Ordering Institution

Account With Institution

Charge Details

Remitter All Charges

Senders Correspondent

Beneficiary Institution

Netting Indicator

Receivers Correspondent

Ultimate Beneficiary

Ordering Customer

Intermediary Institution

Intermediary Reimbursement Institution

Payment Details

Audit

RejectReferHoldCancelSave & CloseBackNext

Field	Description	Sample Values
Current Event	The user can select the check box to populate the settlement details of the current event associated with the task. On De-selecting the check box, the system list all the accounts under the settlement details irrespective of the current event.	
Component	Components gets defaulted based on the product selected.	
Currency	System displays the default currency for the component.	
Debit/Credit	System displays the debit/credit indicators for the components.	
Account	System displays the account details for the components.	
Account Description	System displays the description of the selected account.	
Account Currency	System defaults the currency for all the items based on the account number.	
Netting Indicator	Application displays the applicable netting indicator.	
Current Event	System defaults the current event as Y or N.	

24

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Summary

User can review the summary of details updated in Beneficiary Consent Response Capture section. User can drill down from summary Tiles into respective data segments.

Import LC Amendment Beneficiary Consent
DataEnrichment : Application No:- PK2ILCA000072385

Documents Remarks Overrides Customer Instruction View LC Signatures

Screen (5 / 5)

Summary

Main Details	Commission,Charges and Taxes	Parties Details	Compliance details
Form of LC : IRREVOCABLE Submission Mode : Desk Date of Issue : 2021-05-05 Date of Expiry : 2021-08-03 Place of Expiry : fdfdf	Charge : Commission : Tax : Block Status : Not Initia	Advising Bank : CITIBANK E Beneficiary : MARKS AND Applicant : GOODCARE PLC	KYC : Not Initia Sanctions : Not Initia AML : Not Initia
Advices	Preview Messages	Accounting Details	Settlement Details
Advice 1 : Advice 2 :	Language : ENG Preview Message : -	Event : Account Number : Branch :	Component : Account Number : Currency :

Audit Reject Refer Hold Cancel Save & Close Back Next Submit

Tiles Displayed in Summary

- Main Details - User can view the main details.
- Commission, Charges and Taxes - User can view the commission, charges and taxes details.
- Parties Details - User can view the parties details.
- Compliance Details - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Advices - User can view the advice details.
- Preview Messages - User can view the preview message.
- Accounting Details - User can view the accounting entries generated in back office.



Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

- Settlement Details - User can view the settlement details.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Documents	Click the Documents icon to View/Upload the required documents.	
Remarks	Click the Remarks icon to provide any additional information. This information can be viewed by other users processing the request. Content from Remarks field should be handed off to Remarks field in Backend application.	
Overrides	Click to view the overrides accepted by the user.	

Field	Description	Sample Values
View LC	Enables user to view the details of the LC.	
Submit	Task will get moved to next logical stage of Import LC Amendment - Beneficiary Consent. If mandatory fields have not been captured, system will display an error message until the mandatory fields data are provided.	
Save & Close	Save the information provided and holds the task in you queue for working later. This option will not submit the request	
Cancel	Cancel the Scrutiny stage inputs.	
Hold	The details provided will be registered and status will be on hold. This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.	
Reject	On click of Reject, user must select a Reject Reason from a list displayed by the system. Reject Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. Select a Reject code and give a Reject Description. This reject reason will be available in the remarks window throughout the process.	
Back	On Click of Back, the application loads previous stage inputs.	

Exceptions

The Import LC Amendment Beneficiary Consent request, before it reaches the approval stage, the application will validate the Amount Block, KYC and AML. If any of these failed in validation will reach exception stage for further clearance for the exceptions.

Exception - Amount Block

As part of amount block validation, application will check if sufficient balance is available in the account to create the block. On hand-off, system will debit the blocked account to the extent of block and credit charges/ commission account in case of charges block or credit the amount in suspense account for blocks created for collateral.

The transactions that have failed amount block due to non-availability of amount in respective account will reach the amount block exception stage.

Log in into OBTFPM application, amount block exception queue. Amount block validation failed tasks for trade transactions will be listed in the queue. Open the task to view summary of important fields with values.

On Approval, system should not release the Amount Block against each applicable account and system should handoff the "Amount Block Reference Number" to the back office. On successful handoff, back office will make use of these "Amount Block

Reference Number" to release the Amount Block done in the mid office (OBTFPM) and should debit the CASA account from the Back office. If multiple accounts are applicable, Amount Block.

Reference for all accounts to be passed to the back office.

Exception is created when sufficient balance is not available for blocking the settlement account and the same can be addressed by the approver in the following ways:

Approve:

- Settlement amount will be funded (outside of this process)
- Allow account to be overdrawn during hand-off

Refer:

- Refer back to DE providing alternate settlement account to be used for block.
- Different collateral to be mapped or utilize lines in place of collateral.

Reject:

Reject the transaction due to non-availability of sufficient balance in settlement account

Amount Block Exception

This section will display the amount block exception details.

Summary

Import LC Amendment Beneficiary Consent
AmountBlock Exception Approval :: Application No:- PK2ILCI000012533

Documents Remarks Overrides Customer Instruction View LC Signatures

Amount Block Exception Summary Screen (2 / 2)

Main Details		Commission, Charges and Taxes		Parties Details		Compliance details	
Form of LC	: IRREVOCABLE	Charge	:	Advising Bank	: CITIBANK E	KYC	: Not Initia
Submission Mode	: Desk	Commission	:	Beneficiary	: MARKS AND	Sanctions	: Not Initia
Date of Issue	: 2021-05-05	Tax	:	Applicant	: GOODCARE PLC	AML	: Not Initia
Date of Expiry	: 2021-08-03	Block Status	: Not Initia				
Place of Expiry	: fdfdf						
Advices		Preview Messages		Accounting Details		Settlement Details	
Advice 1	:	Language	: ENG	Event	:	Component	:
Advice 2	:	Preview Message	: -	Account Number	:	Account Number	:
				Branch	:	Currency	:

Audit Reject Refer Hold Approve Back Next

Tiles Displayed in Summary:

- Main Details - User can view the main details.
- Commission, Charges and Taxes - User can view the commission, charges and taxes details.
- Parties Details - User can view the parties details.

- Compliance Details - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Advices - User can view the advice details.
- Preview Messages - User can view the preview message.
- Accounting Details - User can view the accounting entries generated in back office.



Note
When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

- Settlement Details - User can view the settlement details.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others 	
Cancel	<p>Cancel the Import LC Amendment Amount Block Exception check.</p>	

Field	Description	Sample Values
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.	
Back	Task moves to previous logical step.	

Exception - Know Your Customer (KYC)

As part of KYC validation, application will check if necessary KYC documents are available and valid for the applicant. The transactions that have failed KYC due to non-availability / expired KYC verification will reach KYC exception stage.

Log in into OBTFPM application, KYC exception queue. KYC exception failed tasks for Trade Finance transactions must be listed in your queue. Open the task, to see summary tiles that display a summary of important fields with values.

User can pick up a transaction and do the following actions:

Approve

- After changing the KYC status in the back end application (outside this process).
- Without changing the KYC status in the back end application.
- Reject (with appropriate reject reason).

Summary

Import LC Amendment Beneficiary Consent
KYC Exceptional approval :: Application No:- PK2ILCI000012533

Documents Remarks Overrides Customer Instruction View LC Signatures

KYC Exception Summary Screen (2 / 2)

Main Details	Commission, Charges and Taxes	Parties Details	Compliance details
Form of LC : IRREVOCABLE Submission Mode : Desk Date of Issue : 2021-05-05 Date of Expiry : 2021-08-03 Place of Expiry : fdfdf	Charge : Commission : Tax : Block Status : Not Initia	Advising Bank : CITIBANK E Beneficiary : MARKS AND Applicant : GOODCARE PLC	KYC : Not Initia Sanctions : Not Initia AML : Not Initia
Advices	Preview Messages	Accounting Details	Settlement Details
Advice 1 : Advice 2 :	Language : ENG Preview Message : +	Event : Account Number : Branch :	Component : Account Number : Currency :

Audit Reject Refer Hold Approve Back Next

Tiles Displayed in Summary:

- Main Details - User can view the main details.
- Commission, Charges and Taxes - User can view the commission, charges and taxes details.
- Parties Details - User can view the parties details.
- Compliance Details - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Advices - User can view the advice details.
- Preview Messages - User can view the preview message.

- Accounting Details - User can view the accounting entries generated in back office.



Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

- Settlement Details - User can view the settlement details.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> R1- Documents missing R2- Signature Missing R3- Input Error R4- Insufficient Balance/Limits R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> R1- Documents missing R2- Signature Missing R3- Input Error R4- Insufficient Balance- Limits R5 - Others 	
Cancel	Cancel the Import LC Amendment KYC exception check.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.	
Back	Task moves to previous logical step.	

Exception - Limit Check/Credit

The transactions that have failed limit check due to non-availability of limits will be available in limit check exception queue for further handling.

Log in into OBTFPM application, limit check exception queue. Limit check exception failed tasks for Trade Finance transactions must be listed in your queue. Open the task, to see summary tiles that display a summary of important fields with values.



Note

On Approval of the exception task, system should validate the Limit Availability, Limit Expiry Date in the Limit System and create Earmark in the ELCM system. In case if the Limit is not available or the Limit is expired, then system should display an error message and should not allow the user to approve and proceed.

Limit check Exception approver can do the following actions:

Approve

- Limit enhanced in the back end (outside this process).
- Without enhancing limit in the back end.

Refer

- Refer back to DE providing alternate limit id to map
- Refer additional collateral to be mapped

Reject

The transaction due to non-availability of limits capturing reject reason.

Limit/Credit Check

This section will display the amount block exception details.

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Import LC Amendment - Credit Exception - Review

Credit Exception Summary

Credit Exception Application :- 203ILCAM0017597 Screen (1 / 2)

Limit Details

Customer ID	Line ID	Contribution %	Contribution Currency	Contribution Amount	Limit Check Response	Response Message
<input type="checkbox"/> 001345	001345	100	GBP	£20,000.00	Available	The Earmark can be performed a

Collateral Details

Collateral Type	Collateral %	Currency	Contribution Amount	Settlement Account	Account Balance Check Response	Response Message
<input type="checkbox"/> Cash Collateral	10	GBP	£2,000.00	20300134500000000010	Success	The amount block can

Reject Hold Refer Cancel Approve Back Next

Summary

Tiles Displayed in Summary:

- Main Details - User can view the main details.
- Commission, Charges and Taxes - User can view the commission, charges and taxes details.
- Parties Details - User can view the parties details.
- Compliance Details - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Advices - User can view the advice details.
- Preview Messages - User can view the preview message.
- Accounting Details - User can view the accounting entries generated in back office.



When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

- Settlement Details - User can view the settlement details.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none">• R1- Documents missing• R2- Signature Missing• R3- Input Error• R4- Insufficient Balance/Limits• R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	

Field	Description	Sample Values
Refer	User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system. Refer Codes: <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others 	
Cancel	Cancel the Import LC Amendment Limit exception check.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage.	
Back	Task moves to previous logical step.	

Approval

Log in into OBTFPM application and open the task to see the summary tiles. The tiles should display a list of important fields with values. User must be able to drill down from summary Tiles into respective data segments to verify the details of all fields under the data segment.



Note

The user can simulate/recalculate charge details and during calling the handoff, if handoff is failed with error the OBTFM displays the Handoff failure error during the Approval of the task.

Summary

Import LC Amendment Beneficiary Consent
Approval Task Level 1 :- Application No:- PK2ILCA000072385

Documents Remarks Overrides Customer Instruction View LC Signatures

Main Details Form of LC : IRREVOCABLE Submission Mode : Desk Date of Issue : 2021-05-05 Date of Expiry : 2021-08-03 Place of Expiry : fdfdf	Commission, Charges and Taxes Charge : Commission : Tax : Block Status : Not Initia	Parties Details Beneficiary : MARKS AND Applicant : GOODCARE PLC Advising Bank : CITIBANK E	Compliance details KYC : Verified Sanctions : Verified AML : Verified	Advices Advice 1 : Advice 2 :
Preview Messages Language : ENG Preview Message : -	Accounting Details Event : Account Number : Branch :	Exception(Approval) EXCEPTION : NIL		

Audit
Reject Hold Refer Cancel Approve

Tiles Displayed in Summary

- Main Details - User can view the main details.
- Commission, Charges and Taxes - User can view the commission, charges and taxes details.
- Parties Details - User can view the parties details.
- Compliance Details - User can view compliance details. The status must be verified for KYC and to be initiated for AML and Sanction Checks.
- Advices - User can view the advice details.
- Preview Messages - User can view the preview message.
- Accounting Details - User can view the accounting entries generated in back office.



Note

When the Value Date is different from the Transaction Date for one or more accounting entries, system displays an Alert Message "Value Date is different from Transaction Date for one or more Accounting entries."

- Settlement Details - User can view the settlement details.
- Exception (Approval) - User can view the exception details.

Action Buttons

Use action buttons based on the description in the following table:

Field	Description	Sample Values
Reject	<p>On click of Reject, user must select a Reject Reason from a list displayed by the system.</p> <p>Reject Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance/Limits • R5 - Others. <p>Select a Reject code and give a Reject Description.</p> <p>This reject reason will be available in the remarks window throughout the process.</p>	
Hold	<p>The details provided will be registered and status will be on hold.</p> <p>This option is used, if there are any pending information yet to be received from applicant and appropriate remarks must be provided.</p>	

Field	Description	Sample Values
Refer	<p>User will be able to refer the task back to the Data Enrichment user. User must select a Refer Reason from the values displayed by the system.</p> <p>Refer Codes:</p> <ul style="list-style-type: none"> • R1- Documents missing • R2- Signature Missing • R3- Input Error • R4- Insufficient Balance- Limits • R5 - Others 	
Cancel	Cancel the approval.	
Approve	On approve, application must validate for all mandatory field values, and task must move to the next logical stage. If there are more approvers, task will move to the next approver for approval. If there are no more approvers, the transaction is handed off to the back end system for posting.	

A

Additional Details	
Charge Details	16
Preview	20
Approval	28
Main Details	28
Summary	29

B

Beneficiary Consent Response Capture	11
Additional Details	16
Main Details	13
Summary	20
Benefits	4

C

Charge Details	
Action Buttons	19

E

Exceptions	
Exception - Amount Block	21
Exception - Know Your Customer (KYC)	24
Exception - Limit Check/Credit	25

I

Import LC Amendment - Beneficiary Consent	5
Approval	28
Beneficiary Consent Response Capture	11
Exceptions	21
Registration	5

K

Key Features	4
--------------------	---

M

Main Details	
Action Buttons	15
Application	13
Application Details	13
Beneficiary Response Capture	14

O

Overview	4
----------------	---

R

Registration	5
Application Details	7

Beneficiary Response Capture	8
Miscellaneous	10

S

Summary	
Action Buttons	20

References

For more information on any related features, you can refer to the following documents:

- Getting Started User Guide
- Common Core User Guide

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